

Resource for Interpreters

Professional Development Plan

This Professional Development Plan Form is provided to you as a resource, and you do not need to provide your completed form to the manager. The plan was developed by the Atlantic Provinces Special Education Authority and has been edited to suit the needs of Saint Mary's University (SMU), Interpreting Services.

A professional development plan should be tailored to your current needs and overall career goals. Thinking about your “big picture” goals and breaking them down into manageable chunks. If you decide to use this plan it can help you identify your strengths, areas for improvement, learning opportunities, and self-evaluating your progress over time. The goals you outline can be shared with the interpreting team when seeking specific feedback.

The Plan

Consider the following sections in the context of your work, specifically the interpreting with the Faculty of Science Interpreting Services. The sections are provided to help guide you through your reflections about your long term “big picture” goals and the steps needed to achieve them.

Long term “big picture” career goals:

1.

2.

3.

Immediate goals to achieve long term goals:

1.

2.

3.

Your specific strengths related to the process of interpreting:

1.

2.

3.

Specific skills to the process of interpreting that need to be developed or improved:

1.

2.

3.

Your specific strengths related to ASL and English (receptive, expressive, comprehension, vocabulary):

1.

2.

3.

Specific skills to ASL and English (receptive, expressive, comprehension, vocabulary) that need to be developed or improved:

1.

2.

3.

Additional Information

Interpreting Services has resources available to support your professional development and these are listed on our webpages, specifically the [Resources for Interpreters](#) page.

The manager can also be a resource to discuss options for professional development, and when possible, will work to deliver individual and group professional development opportunities.

Disclaimer for Use

The information within this document was developed specifically for Saint Mary's University, Interpreting Services. The content may be used to inform the development of documents, websites, terms of services, etc., however Saint Mary's University, Interpreting Services, and this document must be cited. Original source of information is from the Atlantic Provinces Special Education Authority